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ODISHA STATE ROAD TRANSPORT CORPORATION; BHUBANESWAR

No. 130 /Estate-

Dated 05.02.2024

NOTICE INVITING TENDER

Sealed tenders are invited in the prescribed form from the intending persons/firms/institutions for license of **12 nos.** of vacant Shops /2 nos. Multipurpose Hall at OSRTC Market Complex, Ranpur, Dist.- Nayagarh to be used "As is where is basis".

The sealed tender papers will be received up to **4:00PM on or before dt.26.02.2024** and the same will be opened on 27.02.2024 at **11:00AM** in the Conference hall of the Corporate Office, Bhubaneswar.

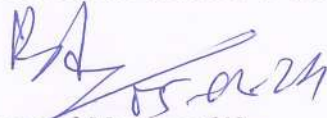
For details of Tender including Tender Schedule, terms and conditions, please visit our website www.osrtc.in.

By order of Chairman-cum-Managing Director, OSRTC.


General Manager (A)
OSRTC, Bhubaneswar

Memo No. 131 /dt. 05.02.2024

Copy to Sr. Manager I/C, MIS, OSRTC, Bhubaneswar for information and necessary action. He is instructed to upload the above Tender Notice in the website of OSRTC for wide publicity.


General Manager(A)
OSRTC, Bhubaneswar

Memo No. 132 /dt. 05.02.2024

Copy to P.A. to C.M.D./Steno to G.M.(A)/F.A.& C.A.O.,OSRTC for kind information of C.M.D./G.M.(A)/F.A.& C.A.O.,OSRTC.


General Manager(A)
OSRTC, Bhubaneswar

TENDER FOR LICENSE OUT OF NEWLY CONSTRUCTED 12 NOS. OF SHOP ROOMS / 2 NOS. OF MULTIPURPOSE HALLS ON RENTAL AT OSRTC MARKET COMPLEX, RANPUR, DIST-NAYAGARH.

Sealed Tenders are invited from the intending persons /firms / institutions for license of 12 nos. of shop rooms / 2 nos. Multipurpose Halls at OSRTC Market Complex, Ranpur, Dist.- Nayagarh on rental basis as **Annexed 'A'**.

TENDER SCHEDULE

Intending Tenderers may obtain Tender paper for the aforesaid Rooms / Multipurpose Halls for renting purpose containing terms and conditions on payment of Rs.1,180/- (Rupees One thousand One hundred eighty) only including GST per set of tender paper can be obtained from the OSRTC, Corporate Office, Bhubaneswar/ DTM, OSRTC, Nayagarh / ATM, OSRTC, Bhubaneswar as mentioned in the above Tender Schedule in shape of Cash or through demand draft on any working day during office hours from the date of publication of this notice. Forms downloaded from the internet shall also be acceptable on payment of demand draft amounting to Rs.1,180/-(Rupees One thousand One hundred eighty) only including GST in favour of Accounts Officer, OSRTC, Bhubaneswar.

The sale of tender paper shall commence from **09.02.2024** and shall continue till **26.02.2024 at 4:00PM**. Tender papers duly filled in along with required documents and demand draft towards E.M.D. and Security deposit payable in favour of Accounts Officer, OSRTC, Bhubaneswar are to be dropped in the tender box kept in the tender room of Corporate Office, OSRTC, Bhubaneswar, or through registered/speed post only so as to reach this office by **26.02.2024 on 4:00PM**. Tender papers received after the scheduled date & time shall be rejected. OSRTC shall not be held responsible for any postal delay. The intending tenderer shall quote the rooms / Multipurpose Halls number where he/she desires to take lease on rental and shall quote the price for the rooms / Multipurpose Halls as he/she intend to take on rental.

The Sealed tender papers shall be opened **on 27.02.2024 at 11:00AM** and continue till tender process is over at Corporate office, OSRTC, Bhubaneswar. The Tenderers or their authorized representatives are at liberty to remain present at the time of opening of the tenders. Tender papers found incomplete & received late shall be summarily rejected.

The first highest tenderer shall have to execute an agreement with OSRTC at his/her own cost. If the successful Tenderer backs out then the E.M.D. deposited by him/her shall be forfeited and the 2nd highest tenderer shall be given opportunity to execute the agreement.

The Chairman-cum-Managing Director, OSRTC, Bhubaneswar, reserves the right to extend the date as stipulated above and accept or reject any or all tenders or finalize the same through negotiation without assigning any reasons thereof.

By order of Chairman-cum-Managing Director, OSRTC


General Manager (Admn.)
OSRTC, Bhubaneswar

Memo No. 133 /dt. 05.02.2024

Copy along with 05 sets of Tender forms are sent to the DTM, OSRTC, Nayagarh / ATM, OSRTC, **Bhubaneswar** ^{Asst. Manager, Bhubaneswar} for sale at his office level. The sale proceeds should be remitted to Head Office immediately along with the unsold tender forms.

He is requested to paste the tender notice in a conspicuous place of the aforesaid bus stand and wall of the constructed room at different places and his notice board for wide publicity and information of general public.


05.02.24

General Manager (A)
OSRTC, Bhubaneswar

Memo No. 134 /dt. 05.02.2021

Copy to All Zonal/Sub-Zonal Officers of OSRTC for information and necessary action. They are requested to paste the tender notice along with tender schedule, terms & conditions, tender form & declaration in their Notice board for wide circulation.

Copy to Notice Board of Head Office.

Copy to Accounts Sec./Audit Sec./Cashier, OSRTC, Hqrs. /Senior Manager(MIS) I/c/ Bldg.Sec for information and necessary action.


05.02.24

General Manager (A)
OSRTC, Bhubaneswar

TERMS AND CONDITIONS OF TENDER FOR LICENSE OF 12 NOS. OF SHOP ROOMS / 2 NOS. OF MULTIPURPOSE HALLS AT OSRTC MARKET COMPLEX, RANPUR, DIST-NAYAGARH, VIDE TENDER NOTICE NO. 130 DT 05.02.2024

1. Allotment of 12 nos. of shop rooms / 2 nos. Multipurpose Halls at OSRTC Market Complex, Ranpur, Dist.- Nayagarh as mentioned in the aforesaid tender notice will be licensed to individual person/Body Corporate/company for a period as mentioned in the tender notice.
2. The complete sealed tender as per Performa enclosed shall be dropped in the Tender Box kept in the Tender Room at Corporate Office, OSRTC, Bhubaneswar or by Registered/Speed Post so as to reach the Office of the Corporate Office OSRTC, Bhubaneswar on or before **26.02.2024 up to 4:00PM** after which no tender will be received and the sealed tenders will be opened on **27.02.2024 at 11:00AM** OSRTC shall not be held responsible for any postal delay.
3. Envelope of the sealed tender must be superscribed "**Tender for license of rooms / Multipurpose Halls in the premises of OSRTC, Market Complex with Room / Multipurpose Hall Number.**".
4. The full amount of EMD in shape of Bank Draft to be submitted as per tender schedule (Column 6) at the time of submission of tender paper failing which the tender paper shall be treated as cancelled.
5. An agreement shall be executed in the manner as prescribed by the OSRTC reserving the right of OSRTC to alter/ amend the condition of agreement at any time without assigning any reason thereof.
6. G.S.T. as applicable will be levied on such monthly rent to be paid by such allottee.
7. Monthly rent shall be enhanced by 20% in every three years.
8. No tender form will be considered unless it is accompanied with cash receipt/bank draft against payment of earnest money as indicated above. The I.T.C.C. or non-assessment certificate and two passport size photographs have to be enclosed to the tender form failing which the tender is liable for rejection.
09. The authority reserves the right to reject any or all the tenders without assigning any reason thereof.
10. In case of default in payment of monthly rent by 7th of every succeeding month, interest @ 18% shall be charged.
11. That, in the event of default in payment of monthly rent for more than two months, it shall be realized from the security amount deposited by the licensee and that will be recouped by the licensee in the next month, otherwise the license shall be cancelled.

12. After finalization of tender, allotment order will be issued in favour of successful tenderer within one month from the date of finalization of tender to take over the physical possession of the room / Multipurpose Hall as applied for.

13. The interested tenderer can apply specific room/ Multipurpose Hall number with offer price of rent per month in the application form while participating in the tender, otherwise the tender shall be treated as void.

14. In case more than one tender are applied for a specific room / Multipurpose Hall with similar rate the committee can go for a lottery in presence of all committee members and tenderers or their representatives and will be decided after outcoming of the result of the lottery.

15. In case of any dispute arising out of such tender the same shall be referred to the Chairman-cum-Managing Director, OSRTC whose decision shall be final and binding.

16. In case of the price quoted in the tender is not up to the expectation of the authority or tender is defective or no tender or limited tender is received in this regard, the corporation reserves its right to cancel the tender or finalize the selection through negotiation followed by approval of C.M.D., OSRTC.

17. The allotment in favour of successful allottee can be terminated at any point of time by the OSRTC by giving one month notice.

18. The allotment of room in the premises of OSRTC Market Complex Categorically shall be only for three years .It may be extended beyond three years if necessary after satisfaction of abiding terms and conditions of tender Rule.

19. In case Market Complex is decided to be developed for any other purpose, the allottee has to vacate the area on receipt of one month Notice from OSRTC as the area is purely earmarked for temporary bus stand and OSRTC will take over responsibility.

20. If any temporary construction noticed, the same will be demolished by the authority without making any correspondence or intimation. No representation will be entertained to that affect.

21. The security amount and EMD amount deposited by the successful tenderer at OSRTC bears no interest and under no circumstances the tenderer shall claim the interest.

22. Defaulter allottee whose allotment order has been cancelled earlier shall not participate in the tender.

23. The successful tenderer shall execute an agreement within 7(seven)days from date of intimation from OSRTC.

24. The allottee shall not use the room / Multipurpose Hall in the premises of OSRTC Market Complex at under the control of Unit-in-Charge, OSRTC,

concerned for any purpose other than the purpose as mentioned in the tender notice and no illegal activities shall be carried out there.

25. The licensee shall install the power and water connection, if any, as per requirement at the site of the allotted room / Multipurpose Hall in the premises of OSRTC Market Complex at his/her own cost and shall pay the necessary charges to the concerned authority regularly. Corporation shall not take any responsibility in this regard. Failure to deposit these charges in time shall lead to cancellation of lease.

26. Dumping of wastage/garbage without cleaning the same daily and causing unhygienic situation shall entail cancellation of the lease without giving prior intimation along with forfeiture of the security deposit. The licensee shall make his/her own arrangement for shifting of the organic and other waste daily. He/she shall keep the area neat and clean.

27. The security deposit and EMD amount shall be refunded to the unsuccessful bidders after completion of tender process.

28. The sale of alcohol and other contraband and dangerous goods/materials in any form is strictly prohibited in the shop / Multipurpose Halls. Further smoking and consumption of alcohol intoxicants in the premises are strictly prohibited.

29. No child labour shall be employed by the licensee in any case. Full detail of the employee person will be maintained by the allottee. shop/ Multipurpose Hall holder and will be provided competent authority and when demanded.

30. The allottee/shop/ Multipurpose Hall owners shall be responsible for the repair of shop required, if any during license period with the permission of competent authority.

31. Any illegal issue or dispute arising out of the activities of the licensee shall be the sole responsibility of the licensee. OSRTC shall not be held responsible to that effect. If allegation is proved, the license will be cancelled.

32. Details of terms and conditions will be stipulated in the agreement to be signed by both the parties and the same is enforceable by law.

33. The licensee shall not sub-let the allotted shop to any other person.

34. If the successful tenderer is a firm/institution/company, it must be registered under the respective Act which is in force by the State/Central Government. In case of person, the Aadhaar and PAN is mandatory.

35. After execution of agreement, if the successful tenderer fails to take physical possession of allotted room/ Multipurpose Hall the EMD will be forfeited and rent due till the date of cancellation will be realized from security deposit.

36. All the disputes to be raised during license period by the licensee are under jurisdiction of the Court of Bhubaneswar & High Court of Orissa, Cuttack.

Annexure - A

Sl No	Details of area, description and type of shop	Amount of security deposit (in Rs.)	Period of license	Cost of Tender paper (in Rs.)	Amount of EMD (in Rs.) as applicable case to case detail hereunder	Upset price (in Rs.) as applicable case to case	Office from where tender form shall be available for sale
1	2	3	4	5	6	7	8
1.	Ranpur (i) Total Shop Nos. :- 12 (01 to 12 Ground Floor) 120 sq. ft. each	Rs.28,800/- per each shop (12 months of upset price)	3 yrs.	$\frac{\text{Rs.1,000+GST@18\%}}{(\text{Rs.180/-})}$ =Rs.1,180/-	Rs.10,000/-	Rs.2,400+GST PM Per each Shop	Corporate Office Bhubaneswar / DTM, OSRTC Nayagarh / ATM, OSRTC Bhubaneswar
	(ii) Multipurpose Hall Nos. :- 02 a. (Hall - 01 = 1246.30 sq.ft) (First Floor)	Rs.2,99,112/- (12 months of upset price)	3 yrs.	$\frac{\text{Rs.1,000+GST@18\%}}{(\text{Rs.180/-})}$ =Rs.1,180/-	Rs.10,000/-	Rs.24,926+GST PM	Corporate Office Bhubaneswar / DTM, OSRTC Nayagarh / ATM, OSRTC Bhubaneswar
	b. (Hall - 02 = 822.30 sq.ft) (First Floor)	Rs.1,97,352/- (12 months of upset price)	3 yrs.	$\frac{\text{Rs.1,000+GST@18\%}}{(\text{Rs.180/-})}$ =Rs.1,180/-	Rs.10,000/-	Rs.16,446+GST PM	Corporate Office Bhubaneswar / DTM, OSRTC Nayagarh / ATM, OSRTC Bhubaneswar

Handwritten signature and date: 16/05/2024

Handwritten signature and date: 16/05/2024

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DECLARATION

1. I, hereby solemnly declare that the above particulars given by me are true to the best of my knowledge.
2. If at any point time, it is found that the above particulars furnished by me are false, the OSRTC may cancel the allotment order and forfeit part or whole of the amount paid by me towards security deposit.
3. In the matter of any doubt or difficulty arising out of implementation of the terms and conditions, I shall abide by the decision of the Managing Director, OSRTC which shall be binding on me.
4. In case of any dispute between the O.S.R.T.C and the executants(s), same shall be resolved by way of reference of the matter to an arbitrator of OSRTC whose decision shall be final and binding on me.

SIGNATURE OF THE APPLICANT

DATE:

Issued to Shri/Smt. _____

Vide M. R. No. _____ dt. _____

Signature of the Issuing Officer.

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TENDER FORM

TENDER FOR LICENSE OF ROOM / MULTIPURPOSE HALL CONSTRUCTED IN THE PREMISES OF
OSRTC MARKET COMPLEX, _____ VIDE TENDER NOTICE
NO. _____ DT _____

1. Full name of the applicant:-

2. Father's /Husband's name:-

3. Permanent address:-

(Attach copy of Voter 'I'card) :-

To affix passport
size photographs
in duplicate

4. Present address with phone No :-

5. Date of birth(As recorded in H.S.C. examination):-

6. Identification of Room / Multipurpose Hall to be applied for:-
(Room / Multipurpose Hall No. be specified)

7. Amount of rent offered for per month:-

8. Present occupation:-

9. Type of business intended to be carried if allotted:-

10. Money receipt No. & date

(In support of purchase of tender paper)

11. Details of Bank Draft No.

of the E.M.D. amount of Rs. _____ /- (Rupees)only.

and security deposit of Rs. _____ /-(Rupees.)only.

12. Details of I.T.C.C. :-

13. Non assessment certificate to be enclosed with the application.